

MEETING MINUTES

Topic: Final Design Presentation

Date, Time, Location: 14 November 2018, 6:00 PM, EGR Rm 108

Minutes Recorded By: Casi Garcia

Attendees: Husain Alsaffar, Casi Garcia, Derek Pacheco, Nicholas Schulz

Table 1. Record of Meeting.

Time	Topics Discussed
6:00 PM	Lots to do... <ul style="list-style-type: none">- CAD Package Design? Alternator around the shaft, planetary gear Need dimensions ... How does the planetary gear stay there? Other possible gears? Worm gear? Need over 23:1 gear reduction preferably. Will need base plate on bottom of chair Anyone know how to attach an alternator to a battery? If use worm gear, could attach to motor instead. Two motors? Two alternators? Research.
7:15 PM	Derek and Nick begin CAD Model Casi and Husain begin presentation and other research
8:20 PM (End)	Derek – Meets with Amy on Friday to discuss CAD Model and Presentation Assigned Presentation Slides Began Bill of Materials ... Need more items Group Meet Sunday at 1 PM to finish presentation slides and practice Monday before class ... Headshots and Group Picture

Table 2. Tasks Assigned.

Task	Person Assigned	Due Date
Peer Evaluation 2	Team, Individual	11/16/18